



**Ministry of Agriculture and Forestry
Department of Irrigation**

**Partnerships for Irrigation and Commercialisation of Smallholder
Agriculture (PICSA)**

Bi-Annual Progress Report January to June 2022

Country:	Lao PDR
Project Title:	Partnerships for Irrigation and Commercialisation of Smallholder Agriculture (PICSA)
Project Number:	
IFAD Loan No.:	Loan No: 2000003089
Date of Loan Effectiveness:	29 Nov 2019
Date of Project Completion:	31 Dec 2025
Date of Project Closing:	30 June 2026
IFAD Loan:	21.04
Government of Laos:	2.16
Beneficiaries:	5.51
Private sector:	1.56
Total budget:	30.25

Project Location Map



The designations employed and the presentation of the material in this map do not imply the expression of any opinion whatsoever on the part of IFAD concerning the delimitation of the frontiers or boundaries, or the authorities thereof.

IFAD Map compiled by IFAD | 27-03-2019

Abbreviations and acronyms

ADB	Asian Development Bank
AFN	Agriculture for Nutrition Project
AIF	Agri-business Investment Facility
AWPB	Annual Work Plan and Budget
BMZ	German Ministry for Economic Cooperation and Development
CCA	Climate Change Adaptation
COSOP	Country Strategic Opportunities Programme
Costab	Budgeting software
DA	Designated Account
DAFO	District Agriculture and Forestry Office
DoI	Department of Irrigation
DETEAP	Department of Technical Extensions and Agriculture Processing
DONRE	District Office of Natural Resources and Environment
DPI	Department of Planning and Investment (MAF)
DSA	Daily Subsistence Allowance
DSEDC	District Socio-Economic Development Committee
EU	European Union
ERP	Lao PDR Emission Reductions Programme through Improved Governance and Sustainable Forest Landscape Management (ERP, BMZ/GCF-funded, to be implemented by GIZ).
ESMP	Environmental and Social Management Plan
Farmod	Farm modelling economic and financial software
FGIF	Farmer Group Investment Facility
FNML	Southern Laos Food and Nutrition Security and Market Linkages Programme
GAP	Good Agricultural Practice
GCF	Green Climate Fund
GoL	Government of Lao Peoples Democratic Republic
HH	households
IFAD	International Fund for Agricultural Development
KM	Knowledge Management
Kumban	Cluster of villages / administrative unit
LAK	Lao Kip (national currency)
LWU	Lao Women Union
LtB	Letter to the Borrower
MAF	Ministry of Agriculture and Forestry
MoES	Ministry of Education and Sports
MoH	Ministry of Health
MoF	Ministry of Finance
MONRE	Ministry of Natural Resources and Environment
M&E	Monitoring and Evaluation
PAFO	Province Agriculture and Forestry Office
PDR	People's Democratic Republic
PIM	Programme Implementation Manual
PLUP	Participatory Land Use Plan
PPP	Purchasing power parity
SACCC	Smallholder Adaptation to Climate Change Component - FNML
SECAP	Social, Environmental and Climate Assessment Procedures
SLM	Sustainable Land Management
SNRMPEP	Sustainable Natural Resource Management & Productivity Enhancement Project
SRIWSM	Sustainable Rural Infrastructure and Watershed Management Sector Project
SSSJ	Community-based Food Security and Economic Opportunities Programme 'Soum Son Seun Jai'
ToR	Terms of Reference
USD	United States Dollar
UXO	Unexploded Ordnance
VAT	Value Added Tax
VC	Value Chain
WA	Withdrawal Application
WOCAT	World Overview of Conservation Approaches and Technologies
WoP	Without-project
WP	With-project

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A. Background and Main Objective of the Project

1. Partnerships for Irrigation and Commercialisation of Smallholder Agriculture (PICSA) is co-funded by the Government of Lao People's Democratic Republic (GoL) and IFAD as part of a regional programme supported by Asian Development Bank (ADB). The project is implemented by Ministry of Agriculture and Forestry (MAF) through its Department of Irrigation (DoI). The total project cost is estimated at US\$ 30 million equivalent, of which approximately US\$ 13 million will be financed by an IFAD loan and US\$ 2.1 million by GoL, mainly in the form of salaries, taxes and duties. Beneficiaries will contribute US\$ 5 million, in cash or in kind, and private sector will contribute about US\$ 1.5 million equivalent. The IFAD loan became effective on 29th November 2019 and the planned Project Completion Date is 31st December 2025.
2. Additional loan financing of US\$ 8 million was approved by IFAD Executive Board during the mission. The additional funds are to be transferred from the NSLCP-RFSP project and fill the financing gap included in the project design.
3. PICSA is designed alongside the ADB-funded Sustainable Rural Infrastructure and Watershed Management Sector Project (SRIWSM), which invests in the rehabilitation of 18 irrigation schemes in the Provinces of Luang Prabang, Xayaboury, Xieng Khouang and Houaphan in Northern Laos; with co-funding in the areas of nutrition and catchment management. The rehabilitation and modernisation works by SRIWSM enables a greater use of irrigation systems for the production of irrigated cash crops; especially so during the dry season.
4. **Project Objectives.** The Goal to which PICSA will contribute is enhanced livelihood resilience and sustainability within the Project intervention area. The income and nutrition status of households provide an indicator of the degree to which this Goal is achieved. The Development Objective – to be attained by the beneficiary households using the outputs provided by the Project – is sustainable and inclusive local economic development. Criteria to assess this include occurrence of reliable market relationships; enhanced (irrigated) agricultural productivity and profitability; improved dietary diversity and an increasing number of households in low and middle wealth categories deriving better incomes from irrigated agriculture.
5. **Development Objective** is supported by tangible Project outcomes in the areas of market linkages, (irrigated) commercial smallholder agriculture, and nutrition; and is underpinned by a strong drive for inclusiveness.
6. **Project Areas.** PICSA will work in 353 villages of 19 districts of the 4 intervention provinces. PICSA is aligned to SRIWSM and therefore, has an initial focus on 18 irrigation schemes of 10 districts in 4 provinces. These areas are already touched by larger markets and farmers are relatively well-off. Here, under nutrition and poverty are less rampant than in remoter areas. The geographical targeting of PICSA builds on this starting-point in a step-wise approach.
7. **Beneficiaries and target group.** The estimated population of the 'PICSA villages' stands at approximately 215,000 (41,000 households). The population within the project districts has about the same number of men and women and approximately 15% female-headed households. About 25% of the population is young (age bracket 15-35 years), reflecting the effects of migration, whereas 40% belong to ethnic groups.
8. **Project Component and Activity.** PICSA has three components as below:
 - **Component 1 – Intensified Agricultural Development.** This component combines interventions to improve market linkages with interventions to enhance the productive use of water resources. The combined effect will result in an increase of the area of nutrition-relevant high value crops. For this component its four sub-components are (i) District staff and village authorities trained; (ii) Water User Groups trained; (iii) Extension services provided; and (iv) Farmer Group Investment Facility established.
 - **Component 2- Value Chains Developed.** For this component there are three sub-components included: (i) Multi-Stakeholder Platforms established; (ii) Agro-Enterprise Investment Facility established; (iii) Access improved.

9. **Component 3- Improved Nutritional Practices.** This component promotes improved dietary intake among nutritionally vulnerable groups. Efforts to increase availability and accessibility of food with high nutrient value are accompanied by nutrition education. Nutrition interventions are carried out in Xayaboury and Luang Prabang Provinces. Nutrition interventions are complementing nutrition activities of partners and are in support of the National Nutrition Strategy and Plan of Actions. For the other two provinces are supported by ADB-EU funded.

B. Achievement of Project Implementation

Overall progress summary – key facts – January to June 022

10. Following the IFAD Support mission visit in xDecember 2021 and the related recommendations provided, and based on the last annual report for the year 2021, the project is now fully operational and delivers as per the AWBP. While the second half of last year was mainly focusing on setting up structures and processes, and building capacity of project direct partners at all levels (PGT, PPIT and DPIT), the first half of 2022 has been focusing on operationalizing the delivery of concrete results in the 3 components of the project.



11. Comparatively speaking, the 2022 AWBP was ambitious as compared to the project delivery over the past years. Nevertheless, as of 30th June 2022, the project has managed to reach 42.5% financial delivery and has set the path for a full delivery of the 2022 AWBP targets by the end of the year.

12. With the support of PGT/DOI, significant progresses were made in the perspective of Project Management. Work-planning, staff monitoring and reporting processes are now well in place and allow for a close supervision of all staff's performance (see Annex 5 – Example of Cluster Facilitator monitoring). Also, substantial support has been provided by PGT to PPIT/DPIT to improve financial management and support local authorities to reach cruising speed in their disbursement plan.

13. All basic functions of the project are well operating, and the team is focusing on improving its practices, in particular in the areas of targeting, gender and M&E analysis capacity. With consistent support from the IFAD team, the project has made significant progress in those areas over the past 6 months and has set a development path that should support its status of “model” project

Component 1: Intensified agricultural development

Sub-Component 1.2 – Water User Groups Trained

The progress from the 1st January to 30th June 2022 is as follow:

14. Monitoring and support provided by PPIT to conduct TOT training to DPIT on WUG /WUFG.

15. Regular coordination with SRIWMSP was implemented between the O&M and water management specialists to develop joint workplan on water user groups' development in the same target villages.

16. The list of target villages was updated for the year 2021-2022 in collaboration with 4 PPIT & 19 DPIT.

17. DPIT were asked to collect basic data on WUG/WUFG and have a measurement of available flow of water resources which has been completed within February 2022.

18. Support was provided to 19 DPIT to collect WUG/WUFG data of the 114 target villages (production area, existing irrigation facilities and available flow of water resources). This information has been provided to support village profiles, and FGIF related work. Capacity building/TOT training (water user group administration and O&M) was delivered to PPIT and DPIT in 4 provinces and 19 Districts: 147 staff were trained in total and 10 village authorities joined. 30 WUFG Committees have also been trained on Water User Group Administration and Operation and maintenance. Support was provided to the On-Farm Water Management Specialist to provide references from DOI concerning the water requirement of various crops, which was necessary to determine the dimension of canals or pipes under FGIF small infrastructure component.



Sub-Component 1.3 / 1.4 – Farmer Investment Facilities and extension services

19. It can be said that the PICSA project has been extremely efficient in the delivery of the sub-component 1.4. This component being at the heart of the project itself, the project has placed a strong focus on developing methods and practices that would ensure the setup of 70 Farmers' Groups across 19 districts in 4 provinces and the provision of quality proposals to access the Farmer Group Investment Facility within an ambitious timeframe of 6 months.

20. The approach has been sequenced into phases to ensure consistency in the support provided to all groups, and PGT capacity to closely monitor progress on the ground, identify bottlenecks and intervene when and where necessary. Each phase of the approach has a number of steps, and all Cluster Facilitators and Extension staff have been trained in the implementation of the model.

21. It was also ensured that there was continuity between the small infrastructure investment and the requirements of the forthcoming production package to ensure full relevance of the investment made in the perspective of increasing cultivated areas and having a technically sound impact on yields and revenues.



22. As of 30th June 2022, all 70 FGs have been setup and successfully applied for both the small infrastructure and the production packages. All proposals (140 – 70 small infrastructure and 70 production promotion grants) have been technically cleared at PGT level and all contracts signed at district level. Detailed information can be found in the table presented in Annex 6.

23. A total of more than 13 Billion LAK's investment is being disbursed, resulting in an increase of cultivated area of over 1,000 Ha, with estimated potential revenue from those additional productions of 18. Billion LAK per cultivating season (70% ROI).

24. Regarding sub-component 1.3 – Extension services provided – the team is currently developing methodologies and material in line with the crop “clusters” that have emerged from the 70 proposals. Training at district and group levels will be conducted during Q3 2022.

25. Finally, training was delivered on small irrigation construction/improvement of small irrigation systems. PICSA is promoting innovative and modern approaches to small scale irrigation and therefore the knowledge within partner institution on those topics was still rather low. Therefore the team focused to train all staff and beneficiaries on gravity systems, solar pump operations, pipeline, small canaling, ground water management as well as construction monitoring methods.

Component 2: Value Chains developed

There are 6 activities under Agro-Enterprise Investment Facility (AEIF) that have been developed and implemented from January to June 2022. The implemented activities were as follow:

26. Agro-enterprises and agro-input suppliers screening: a simplified databased was developed with the assistance of the M&E Officer in order to ensure that it could be integrated in the M&E system. The screening was conducted by DPIT to come up with a list of agro-enterprises and input suppliers who are operating in each district. Collected data was then input into the system. This information is meant to be used also by Farmer Groups, and therefore provides a database of companies – inputs suppliers useful for all project components.

27. Multi-Stakeholder Platform (MSP) Workshop: The MSP guidelines were developed. The orientation workshop was organized for PPIT and DPIT in all target districts to allow the team to understand the methodology and proceed for the establishment and organization of MSPs. A workshop was then rolled out by district teams to develop working relationships, coordination points and define key roles of each stakeholder in participating and supporting MSP activities.



The workshop was also a platform for information sharing and discussion between PICSA farmer groups and key agro-enterprises and exporters who have potential to buy crops and animals from producer groups and get involved in PICSA's matching grant application process. The traders in Xayabouly are mainly focused on Pigs, Cattle, Sesames, Jobs-tear and Cassava while the traders in Xieng Khouang proposed to buy Tea, rice, maize and seasonal crops such as Garlic. The traders in Houaphan and Luang Prabang intend mainly to buy rice, maize, jobs-tears and vegetables. A total of 19 MSP meetings were organized over the period of this report.

28. AEIF matching grant: The AEIF manual was finalized and the grant application templates were developed. The manual, matching grant application steps and AEIF implementing process were then introduced to PPIT / DPIT and project's counterpart from Industry and Commerce (PICO and DICO) in all target provinces. The AEIF grant was launched publicly in all target districts. The announcement was made through the local medias, project's Facebook pages and the notice of District Industry and Commerce Office (DICO). There are more than one hundred enterprises (108) across 4 provinces that showed interest to apply for matching grant. A monitoring file has been developed in order to closely monitor the status of each enterprise in the process and allow for close support from the project team in a consistent way.

29. Agro-enterprise due diligence: A short guideline was developed to support due diligence process and orientation was delivered as part of Agro-Enterprise (AE) implementation process at province and district levels. The purpose of due diligence is to assess the grant applicants' potential, capacity of companies, and existing facilities prior to facilitate and support them into matching grant application process. The enterprises due diligence will be commenced in July 2022.

30. IEC design and production: The poster and manual on AE matching grant application process was designed with support of knowledge management expert.
31. Agro-enterprises application monitoring file is attached to this report.
32. Access track improvement: The district team in all districts has been collaborating with District Public Works and Transport Office (DPWT) to collecting data on access roads to production areas and to local markets. A clear process has been defined with support from PGT / DOI to ensure a fair allocation across the project area. Initially each district has been offered to propose an average of 26Km of roads and tracks to be improved. All proposals were received by PGT at the time of writing of this report and will be further processed once the environment and social impact assessment would be conducted.

Component 3: Improved nutrition practices

33. One of the key achievements under this component, was the launch of the KAP survey that has been awaited for long. The KAP survey is ongoing and will be completed by August 2022.

34. A lot of efforts have been put in the nutrition component for the development of IEC material. Nutrition facilitators and teachers nutrition and food processing handbooks were developed together with nutrition posters, and related training material. Adhering to IFAD cross project collaborations and resource optimization, some materials were also adopted from IFAD's AFN project and revised to fit PICSA's model.



35. TOT training was delivered to nutrition committees at provincial and district levels. They further trained women target groups in 54 villages across 9 districts in PICSA's 2 target provinces.

36. Small nutrition grants (1 million LAK per household) were also prepared and handover will be done in July 2022 for a total of 810 households.

37. Cooking utensils and related materials have been provided to 26 villages to date and the roll-out will be completed for all 54 villages in July 2022.

38. Support Nutrition water supply systems roll out: the template proposal for the development of small water supply system for schools/school gardens was designed and a step by step implementation of activity schedule was introduced to PPIT and DPIT in Luang Prabang and Xayaboury provinces. Currently, all the DPITs, especially staff from the irrigation unit, are doing a field survey in all the target schools, and will come up with a technical report specifying what type of water supply does schools need and all the technical methods and required materials for construction.



Project Management

39. Human Resources: as per the roll-out plan of the project, an additional 34 cluster facilitators have been recruited so that, over the course of 2022, one CF will be responsible for coordination with 4 villages.

40. At PGT level, 5 additional staff have been recruited including a Senior Administration specialist, an Environment and Social Safeguards specialist, a procurement assistant, an Administration assistant and a Finance clerk.

41. The evaluation of all staff has been conducted at district, provincial and PGT levels. With the objective to set transparent and efficient HR management systems, the project has established standard evaluation forms for all positions to ensure an overall performance-based system is in place.

42. The same evaluation mechanism is currently being developed to assess the capacity and performance of all implementation partners (PPIT / DPIT). A scorecard will be provided to each district in order to further monitor project performance and adapt the project intervention and funding accordingly.



43. PGT has put in place a quarterly travel management plan to ensure that PGT technical assistant are well coordinated while going to the provinces and districts and that there is no work overload at district level as a result of multiple simultaneous missions.

44. Coordination with the ADB SWRIMP project has seen important progress. Weekly coordination meetings are now organized in order to ensure full transparency and cooperation between both teams at all levels.

45. The project team also started to draft the project exit strategy and the foreseen TAs phasing out plan at the request of DOI.

Knowledge Management

46. A series of knowledge management activities has been maintained such as (i) production of posters, brochures, manuals, organization chart, project apparel design, name cards to be produced and distributed to partners and target beneficiaries; (ii) Training on KM and communication has been delivered to the participants of all 19 targeted districts and 4 provinces, including on mechanisms of produced KM strategy; (iii) 32 set of publications have been developed for component 2; (iv) Dedicated publications have also been developed for AEIF, WUG, O&M and FGIF activities.

47. A knowledge management strategy with specific roadmap promoting different form of practice knowledge management and learning including visual tools (video, posters), media (TV, radio, websites, Facebook), knowledge packages (best practices, success stories), and cross-visits and exchanges has been developed.



48. PICSA being implemented in 19 difficult-access districts, located in remote areas, an innovative and effective way of tracking and reporting back on the project interventions has been put in place. The KM specialist in view of communicating project implementation progress, monitoring and field visits as well as demonstration of successful business models and innovative approaches, created PICSA Facebook (FB) page dedicated to PGT. Project staff was trained on FB postings (private/public), given basics of photography and writing posts/emails skills. Later, additional 19 district FB pages were created which increased the quick and real time reporting enhancing the quantity and quality of data collection hence feeding the M&E system. Additionally, the project created WhatsApp groups to respond in real time to any technical query from all levels.

49. KM specialist has created a baseline of KM activities by visiting all targeted districts and provinces which will enable him to capture project progress and will enable him in developing KM products tailored to PPITs, DPITs, PGT and various stakeholders.

50. KM specialist also facilitated the creation of project Gender Action Plan (GAP) and Targeting Action Plan (TAP) by proving inputs and suggestions.

Gender

51. Project gender action plan has been developed for mainstreaming in project districts, including identifying indicators for each component.



52. Completed Gender Awareness raising and GAP Training. The training was conducted in view of building the capacity of Gender Focal Points (GFPs), PGT, PPIT- DPIT staff, including the divisions and projects around the DOI on (i) gender awareness, concepts, and addressing gender issues specific to each of these organization's work plan and activities, and (ii) to familiarize implementation staff with the GAP activities and mechanism of implementing the GAP. The training promoted successful GAP implementation to output level in the Project's target provinces (4NPs) and will lead to greater sustainability of gender equality and women's empowerment outcomes, and to strengthen capacity on integrated gender indicators into the project M&E system and guidance on GAP progress report.

53. Completed review of the village profile to analyse the goal setting and action plan to support village planning and the identification/prioritization of project activities during the planning process.

54. First draft of TAP has been developed already under PICSA after discussions with ISM team and internal rectifications. Project TAP is expected to be finalized and disseminated during Q3.

Financial Progress

55. Key progress included: (i) completed on request to get USD 1 mio to DA through MOF and MAF; (ii) discussed with MOF and tax exemption issue has resolved completely; (iii) completed on developed and set up accounting software for PPIT and DPIT; (iv) provided training to province and district staff on accounting and finance management. To date, expenditure rate is 42% of AWPB 2022 and 18% of cumulatively (see Annex-3: Financial progress update to end of July 2022).



56. Completed the Auditing field work and Report has been drafting and will sent to IFAD

57. Completed on requesting of withdrawal Application (WA) to IFAD for expenditure from January to March 2022 for WA No: 010 in USD520.462,63 and expenditure from April to May 2022 for WA No: 011 in USD352.613,83

Procurement

58. For goods, procurement has been completed for Monitoring and Evaluation Equipment (Computer 20 units and Tablets 97 Units) at national level. Support was provided on goods procurement documentation for office equipment at DPIT. Secondly the non-consultancy service provider for Nutrition Guidelines printing was recruited on June 2022. Procurement team also completed the presentation of quotation evaluation for Minivan procurement to the project procurement committee.

59. For consultancy, recruitment completed for KAP survey and contract was signed in early date of 2022. An independent Auditor was recruited in April 2022. Finally, the procurement team completed individual consultants and contractual staffs recruitment as follow; Rural development, Social and Environmental expert is on board since May 2022; Senior administrative officer and procurement assistant both are on board since April 2022 and 34 additional Cluster Facilitators are on board since May 2022 for all 19 target districts. Contract renewable is completed for the 13 fulltime consultants at PGT and PPIT level, and 2 intermittent consultants at the national and provincial coordination offices.



60. Capacity building for local Implementation team particularly at district level was provided during February to March 2022 (Houaphan and Xiengkhouang provinces conducted in February 2022 and Luangprabang and Xayabouy conducted in March 2022). A refresher and on the job training for Xayabouly and Luangprabang teams was conducted recently from late May to early June 2022.

61. District and provincial contractual staff annual performance in Xayabouly, Luangprabang and Houaphan provinces has been evaluated and contracts were renewed. For Xiengkhouang province the staff performance evaluation and contract renewal is ongoing.

62. Contract management system has been updated in accordance with IFAD recommendation and updated file is available as of 30 June 2022.

63. Project assets from national to province and district levels are registered and inventory is formulated (Vehicles, Motorcycles, Computers, Printers, copy machines, Projectors) and also submitted to Department of Irrigation, Ministry of Agriculture and Forestry and integrated to be Ministry assets and submitted to department of state property, Ministry of Finance since May 2022.

64. Requested for value added (vat) and import tax duty for goods: documents were prepared, got approval from Ministry of Agriculture and Forestry and were submitted to Ministry of Finance for final approval.

M&E

65. **M&E:** (i) supported provinces and districts monthly and quarterly meetings on activities planning, budgeting, following up and reporting; (ii) development of the Project Implementation Monitoring and Evaluation System (PIMES) for all PPITs and DPITs; (iii) provided refresher training and support to PPIT and DPIT on project management and M&E; (iv) supported project documentation and design an Aide Memo (AM) like reporting system for missions at PPIT and DPIT level, based on agreed action of activities implementation (finding issue and providing recommendation for onward planning); and development of reporting system to link with ProMIS of MAF.



66. **Targeting:** provided information of village profile and outreach of project's beneficiaries for finalization and conversion of GAP to TAP. To date the project reached 1,898 households, of which

9% are women head households including 10,360 beneficiaires (53% of female, 33% of young and 13% belonging to ethnic groups).

67. **Coherence of planned AWPB against implementation:** according to the PIMES, physical progress rate is 41% of AWPB 2022 and 31% cumulatively and disbursement rate is 42% of AWPB 2022 and 28% cumulatively.

C. Challenges and related issues

68. Exchange rate fluctuations – impact on FGIF: the grants budget is in USD while FGs have calculated their proposed budget in Kip based on the old USD/KIP exchange rate. This has resulted in a gap of an average of 3000 USD per FGs. The project is carefully following up on this issue to ensure budget in Kip will be sufficient to cover all costs related to the proposals and suggested that FGs request an amendment to the grant contract in case inflation becomes too high.

69. Staff turnover: few staff have left PICSA which cause some delay in the delivery of activities. It takes the project an average of 3 months to get replacement.

70. Financial management at district level: to date district financial disbursements are low which reflects a lack of capacity to properly run the expenditures as per the financial manual. Significant efforts have been put to closely monitor this issue and provide relevant support. A rating system is being introduced to monitor financial and physical delivery of each district in order to identify needs and better target PGT support.

D. Plan forward for key investments in field operations

During the next 6 months, the project plan to roll-out its approach as per its initially defined approach. Regarding component 1, as the WUG related training have been completed at provincial and district level, it is planned to start engaging with the 70 FG which have received the first batch of grants to provide technical training on small irrigation systems management and maintenance.

The FGIF component will work in parallel to support the implementation of the initial batch of grants (mainly through PGT team, FGIA and extension workers at district level) and the roll-out of the intervention with 140 new villages. For this 2nd cohort of villages, it is planned to get FG registered by the end of September 2022 and proposals for the first batch of grants for them ready to be reviewed by December 2022.

It is planned that PICSA will increase its advisory role on the selection of crops or livestock based on inputs from the ADB project on HVC market opportunities, to maximize potential farmers' revenues.

Regarding component 2, the AEIF will engage with 28 companies as per 2022 target to finalize the matching grants proposals and disburse 2022 planned budget. It is foreseen that the 108 companies willing to join PICSA during this campaign are basically representing the pool of companies available during the course of the project implementation. It will be proposed to slightly review AEIF targets and adapt the approach to fit this landscape. We propose to focus on capacity building of companies who are identified as not having sufficient capacity so that they become able to access the facility in the coming years. This will be proposed and discussed during the next ISM and subsequent MTR.

Regarding the road sub-component, once ESMP assessment will be finalized, the project plan to conduct detailed survey and design work on 250Km of access roads.

Regarding component 3 on nutrition, technical training on home garden and small livestock raising for HH and teachers will be conducted in coordination with PGT TAs team, together with land preparation and handover of water supply systems for school gardens.

From a project management perspective, further steps will be taken to evaluate the efficiency of district operations. Staff evaluation process will be further streamlined through the development of templates.

Q3 and Q4 will also be of critical importance for the development of the next AWBP and the development of documented propositions to steer the project in the right direction following the next ISM and MTR.

Dated, 15 July 2022

Acknowledged by:

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Program Governance Team

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Chief of Technical Advisor (CTA)

Annex-1: Logical Framework Progress against Objective Outcome & Outputs

Results Hierarchy	Indicators				Means of Verification			Assumptions	Project Y (2022)		
	Name	Baseline	Mid-Term	End Target	Source	Frequency	Responsibility		Year Targets	Year Results	Cumulative
Outreach	1 Persons receiving services promoted or supported by the project				Project M&E records / Progress Report	semi-annual	PGT, DPIT, PPIT,				
	Males - Males		38376	95940					7875	3515	4878
	Females - Females		38376	95940					7875	3970	5482
	Young - Young people		19188	47970					3937	2468	3386
	Indigenous people - Indigenous people		30701	76752					6300	675	1316
	Total number of persons receiving services - Number of people		76752	191880					15750	7485	10360
	1.a Corresponding number of households reached				Project M&E records / progress report	semi-annual	PGT, DPIT, PPIT,			0	0
	Women-headed households - Households		2214	5535					95	134	175
	Non-women-headed households - Households		12546	31365					3356	1364	1898
	Households - Households		14760	36900					3150	1498	2073
	1.b Estimated corresponding total number of households members				Project M&E records / progress report	semi-annual	PGT, DPIT, PPIT,			0	0
	Household members - Number of people		76752	191880					15750	7485	10360
	Groups receiving project services								Project M&E records / progress report	semi-annual	PGT, DPIT, PPIT,
	Group - Number		980	2450	210	76	105				
Villages receiving project services				Project M&E records / Progress Report	semi-annual	PGT, DPIT, PPIT,		0	0		
Villages - Number		350	350				210	76	105		
Project Goal	# target group households (extreme poor, poor, near poor) reporting enhanced resilience				a household resilience index included in the surveys	Project start, midterm and completion	PGT (outsourced)		0	0	
	# target group households - Number		9184	22960					0	0	

Lao PDR
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ISM Report – December

Results Hierarchy	Indicators				Means of Verification			Assumptions	Project Y (2022)		
	Name	Baseline	Mid-Term	End Target	Source	Frequency	Responsibility		Year Targets	Year Results	Cumulative
resilience). The latter applies to the term 'sustainable' in the Project Development Objective in like manner.)											
Development Objective Sustainable and inclusive local economic development	% of households below the poverty line				Baseline, midterm and completion surveys	Project start, midterm and completion	PGT (outsourced)	Economic and social stability in target provinces and districts		0	0
	% households - Percentage (%)	30	20	5						0	0
Outcome 1. Intensified agricultural development	Cropping intensity in lowland paddy fields (proxy for farming system intensity)				Project M&E records	Annually	DPIT	Greater local economic development results in a stabilisation or reduction of out-migration Sound disaster risk management and disaster response		0	0
		Cropping intensity - Percentage (%)	110	120					140		0
		1.2.2 Households reporting adoption of new/improved inputs, technologies or practices				Baseline, midterm and completion surveys	Project start, midterm and completion	PGT (outsourced)		0	0
	Households - Percentage (%)	10	20	50					0	0	
Output 1.1 Decentralized implementation strengthened	# of Districts with more than 15 staff trained in project implementation and management procedures				Project M&E records	semi-annual	DPIT	Adequate continuity in the positions and postings of government staff at all levels Government maintains its support for a strong implementation role of the Districts (Sam Sang decree put to practice)		0	0
		Districts - Number		19					19	19	19
		# of village authorities trained in leading Local Economic Development				Project M&E records	semi-annual	DPIT		0	0
		Village authorities - Number		350	350				210	76	105
Output 1.2 Water users' groups trained	3.1.1 Groups supported to sustainably manage natural resources and climate-related risks				Project M&E records	semi-annually	DPIT	Collaboration and commitment among agencies involved in promoting commercialisation of smallholder agriculture		0	0
		Groups supported - Groups		175					438	210	76
Output 1.3 Extension Service provided	1.1.4 Persons trained in production practices and/or technologies				Project M&E records	semi-annually	DPIT	Valid agricultural innovations available from research institutions and private sector		0	0
		Total persons trained in crop - Number of people		11200					28000	2363	0
Output 1.4 Farmer Group Investment Facility	2.1.3 Rural producers' organizations supported				Project M&E records	semi-annual	DPIT	Farm households are able to finance their part of the		0	0
		Rural POs supported - Organizations		980					2450	210	76

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Results Hierarchy established	Indicators				Means of Verification			Assumptions	Project Y (2022)		
	Name	Baseline	Mid-Term	End Target	Source	Frequency	Responsibility		Year Targets	Year Results	Cumulative
Outcome 2. Value chain development	% of households reporting an increase in sales of farm products				Baseline, midterm and completion surveys	Project start, midterm and completion	PGT (outsourced)	investment facility		0	0
	Households - Percentage (%)		20	50						0	0
	% of participating enterprises having a positive net return on investment				Thematic survey	Midterm and completion	PGT (outsourced)			0	0
Enterprises - Percentage (%)		80	90					0	0		
Output 2.1 Multi-stakeholder platforms established	Policy 2 Functioning multi-stakeholder platforms supported				Project M&E records	semi-annual	DPIT	Private investors are interested in investing in business opportunities in smallholders agriculture along conditions promoted by the programme		0	0
	Number - Platforms		8	19					57	19	19
Output 2.2 Agro-Enterprise Investment Facility established	2.1.1 Rural enterprises accessing business development services				Project M&E records	semi-annual	PPIT	Local enterprises are able to finance their part of the investment facility		0	0
	Rural enterprises - Enterprises		102	255					28	0	0
Output 2.3 Improved rural access	2.1.5 Roads constructed, rehabilitated or upgraded				Project M&E records	Annually	DPIT	Communities assume responsibility for use, maintenance and management of facilities invested in by the Project		0	0
	Length of roads - Km		202	504					0	0	0
Outcome 3. Improved nutritional practices	1.2.8 Women reporting minimum dietary diversity (MDDW)				Baseline, midterm and completion surveys	Project start, midterm and completion	PGT (outsourced)			0	0
	Women (%) - Percentage (%)	50	60	80						0	0
	Women (number) - Females		544	1360						0	0
	Households (%) - Percentage (%)		60	80						0	0
	Households (number) - Households		544	1360						0	0
	Household members - Number of people		2720	6800						0	0
	Indigenous - Indigenous people		217.6	544						0	0
Women-headed households - Households		130	326		0	0					
Output 3.1 School-based nutrition interventions established	# of schools serving improved meals of adequate nutritional value				Project M&E records	semi-annual	DPIT	Collaboration and commitment among agencies involved in national convergence approach		0	0
	Schools - Number		64	160					54	30	30
	# of new school gardens established				Project M&E records	semi-annual	DPIT			0	0
School gardens - Number		40	100	54				0	0		
Output 3.2 Increased dietary intake and improved dietary quality	1.1.8 Households provided with targeted support to improve their nutrition				Project M&E records	semi-annual	DPIT			0	0
	Total persons participating - Number of people		2720	6800					2160	0	0
	Males - Males		1360	3400					1350	0	0
	Females - Females		1360	3400					1350	0	0
	Households - Households		680	1700					540	0	0

Results Hierarchy	Indicators			Means of Verification			Assumptions	Project Y (2022)		
	Name	Baseline	Mid-Term	End Target	Source	Frequency		Responsibility	Year Targets	Year Results
	Household members benefitted - Number of people		3400	8500				2700	0	0
	Indigenous people - Indigenous people		1088	2720				2025	0	0
	Young - Young people		680	1700				675	0	0

Annex-2: Physical Progress against AWPB 2021

CAT	Project activities by component/sub component	Unit of Measurement	Cumulative progress to date			Physical progress in 2022		
			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
C1.	Component 1: Intensified agricultural development							
SC1.1.	Sub-Component 1.1: District staff and village authorities trained							
	I. Investment Costs							
	A. Support to District Level staff							
IV	1.1.1 Local development TA /a	pers-month	168	92	55%	48	72	150%
	B. Village Committee Strengthening							
V	1.1.2 Training organized at district level /b	no	19	19	100%			
V	1.1.3 Strengthening Village Committee for VDP, baseline data collection and village profile	#	19	19	100%			
V	1.1.4 Baseline data collection and village profile	district	19	19	100%			
V	1.1.5 Training district staff for review and planning for VDP	district	19	19	100%			
V	1.1.6 Review and replanning of annual VDP	village	350	210	60%	140	-	0%
V	1.1.7 Spot check of review and replanning of annual VDP	district	350	38	11%	19	19	100%
V	1.1.8 Study tour for village committee	no	38	-	0%			
	Subtotal Village Committee Strengthening							
	C. Vehicles and Equipment Local Facilitators							
III	1.1.9 Motorcycles for cluster facilitators /c	no	112	60	54%			
III	1.1.10 M&E equipment for cluster facilitators	person	112	-	0%	53	-	0%
	Subtotal Vehicles and Equipment Local Facilitators							
	D. Local Development Facilitation							
V	1.1.11 Cluster Facilitators /d	pers-year	912	292	32%	636	159	25%
	E. District Staff Allowances /e							
VI	1.1.12 DSA for Provincial TA /f	days	720	466	65%	480	106	22%
	Total Investment Costs							
	II. Recurrent Costs							
VI	1.1.13 DSA for district staff /h	days	5,472	1,898	35%	2,544	256	10%
VI	1.1.14 Motobike operating and maintenance /j	lumpsum	6	-	0%	53	-	0%
	Total Recurrent Costs							
1.1	Total Sub-Component 1.1		8,316	3,132	51%	-	-	38%
SC1.2.	SC1.2. Sub-Component 1.2: Water user Farmer groups trained							

CAT	Project activities by component/sub component	Unit of Measurement	Cumulative progress to date			Physical progress in 2022		
			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
	I. Investment Costs							
	A. WUG Trainings							
V	1.2.1 Development of WUFG/O&M manuals	lump-sum	1	1	100%			
V	1.2.2 Training of WUG /a	WUG	440	-	0%	114	-	0%
V	1.2.3 Seasonal planning and closing of accounts	WUG	880	-	0%	114	-	0%
	Subtotal WUG Trainings							
	B. Support to Irrigation Units							
	1. Technical Assistance							
IV	1.2.4 WUG Development and O&M Specialist	pers-month	26	11	42%	12	6	50%
IV	1.2.5 On-farm Water Management Specialist	pers-month	30	10	33%	12	6	50%
IV	1.2.6 International Irrigation O&M Specialist /b	pers-month						
	Subtotal Technical Assistance							
	2. Training of DAFO Irrigation Unit							
V	1.2.7 IMT / WUG Development and Administration	DAFO	19	19	100%	19	19	100%
V	1.2.8 On-farm Water Management	DAFO	19	19	100%	19	19	100%
V	1.2.9 Irrigation O&M	DAFO	19	19	100%	19	19	100%
	Subtotal Training of DAFO Irrigation Unit							
	Subtotal Support to Irrigation Units							
	C. Knowledge Management and Irrigation Policy							
IV	1.2.10 1. Field studies	studies	5	-	0%	1	-	0%
	2. National conference							
IV	1.2.11 Preparation and reporting (Field studies)	lumpsum	1	-	0%			
IV	1.2.12 Conference costs (Multi-stakeholder Meeting on WUG management/sustainability)	lumpsum	1	-	0%			
	Subtotal National conference							
	Subtotal Knowledge Management and Irrigation Policy							
	Total Investment Costs							
	II. Recurrent Costs							
VI	1.2.13 DSAs DAFO / DOI Staff /c	day	18,432	502	3%	2,280	160	7%
	Total Recurrent Costs							
1.2	Total Sub-Component 1.2		19,873	581	40%	-	-	45%
SC1.3.	SC1.3. Sub-Component 1.3: Extension services provided							
	I. Investment Costs							
	A. Public Extension Services							
V	1.3.1 Development of farm extension manuals (agriculture and livestock extension)	lump-sum	1	1	100%			
V	1.3.2 Training for district extension staff	course	38	19	50%	19	-	0%
III	1.3.3 Motorcycles for District Extension Staff /b	no	38	38	100%			
III	1.3.4 Equipment for District Extension Staff	district	19	12	63%	19	12	63%
IV	1.3.5 District Agricultural Extension Staff /c	pers-month	456	133	29%	228	57	25%
	Subtotal Public Extension Services							
	B. Private Extension and Farmers Groups Services							
V	1.3.6 Trainings organised at district level/Training for farm extension (agriculture and livestock extension)	no	76	19	25%	19	19	100%
V	1.3.7 Farmers groups learning exchange visits /d	visit	114	-	0%	19	-	0%
	Subtotal Private Extension and Farmers Groups Services							
	Total Investment Costs							
	II. Recurrent Costs							
	A. Public Extension Services							

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			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
VI	1.3.8 DSA district extension staff /e	day	18,432	490	3%	3,420	340	10%
VI	1.3.9 Motorcycle operating /f	no.	TBC	5	0%	38	4	11%
VI	1.3.10 Provincial staff monitoring missions /g	each	95	23	24%	38	4	11%
IV	1.3.10 Irrigation and Extension Specialist	person-month	42	5	12%	12	4	33%
	Total Recurrent Costs							
1.3	Total Sub-Component 1.3		19,311	745	41%	-	-	28%
SC1.4.	SC1.4. Sub-Component 1.4: Farmer Group Investment Facility established							
	I. Investment Costs							
	A. Farmer Group Investment Facility							
II	1.4.1 Infrastructure investments grants	group	350	70	20%	70	70	100%
II	1.4.2 Production package grants	group	700	70	10%	70	70	100%
II	1.4.3 Capacity building grants	group	700	-	0%	70	-	0%
II	1.4.4 Model and Young Farmers grants	group	700	-	0%			
	Subtotal Farmer Group Investment Facility							
	B. Vehicles and equipment							
III	1.4.5 Motorbikes	no	19	19	100%			
III	1.4.6 Office equipment	no	19	19	100%	19	-	0%
	Subtotal Vehicles and equipment							
IV	1.4.7 C. Farmer Group Investment Advisors /a	pers-year	168	40	24%	48	24	50%
	D. Events							
II	1.4.8 Events	district	114	-	0%			
V	1.4.9 Development of FGIF manuals	lump-sum	1	1	100%			
V	1.4.10 TOT training for FGI on FGIF implementation	training sessions	23	23	100%	19	19	100%
V	1.4.11 WUFG trained and coached on grant application	training sessions	19	19	100%	19	19	100%
V	1.4.12 Meeting to support grant screening and approval process	no.	19	19	100%	57	19	33%
V	1.4.13 FGIF Events (trade fairs, workshop, etc..)	no.	TBC	-	0%	19	-	0%
V	1.4.14 KM products for FGIF					19	-	0%
	Subtotal Events							
	Total Investment Costs							
	II. Recurrent Costs							
VI	1.4.14 Counterpart DAFO Allowances /b	pers-day	20,520	2,155	11%	3,420	103	3%
VI	1.4.15 Motorcycle Operation and Maintenance /c	lumpsum	6	-	0%	19	-	0%
VI	1.4.16 Other Operating Costs/Office costs	district	114	57	50%	19	19	100%
	Total Recurrent Costs							
1.4	Total Sub-Component 1.4		23,472	2,492	48%	-	-	45%
T-C1	Total for Component 1				45%	-	-	39%
C2.	Component 2: Value Chains developed							
SC2.1.	Sub-Component 2.1: Multi-stakeholder platform							
	I. Investment Costs							
IV	2.1.1 A. International Value Chain Expert	pers-month						
	B. Vehicles and Equipment							
III	2.1.2 1. Vehicles	no	4	-	0%			
III	2.1.3 2. Equipment /a	no	4	-	0%			
	Subtotal Vehicles and Equipment							
	Total Investment Costs							
	II. Recurrent Costs							
	A. Salaries and Allowances							

CAT	Project activities by component/sub component	Unit of Measurement	Cumulative progress to date			Physical progress in 2022		
			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
IV	2.1.4 Agro Enterprise Advisors salaries /b	pers-year	42	9	21%	12	6	50%
VI	2.1.5 DSA Government Counterparts POIC /c	day	3,960	498	13%	900	450	50%
	Subtotal Salaries and Allowances							
VI	2.1.6 B. Office expenses /d	lumpsum	6	6	100%	48	5	10%
VI	2.1.7 C. Vehicle operating and maintenance /e	lumpsum	6	-	0%			
	D. VC Stakeholder Platform Facilitation Events /f							
VI	2.1.8 VC Stakeholder Platform Facilitation Events /f	events	456	-	0%			
V	2.1.9 Value chain study and presentation of results	pers-month				1	-	0%
V	2.1.10 AEIF team formed and trained	lumpsum	19	19	100%	42	19	45%
V	2.1.11 Multi-stakeholder platform events for identification and selection of potential private business partnership	events						
V	2.1.12 Support interested Agro-business in applying for AEIF	no.	19	19	100%	19	19	100%
V	2.1.13 Support screening and approval process for AEIF	no.	180	19	11%	19	19	100%
	Subtotal VC Stakeholder Platform Facilitation Events /f							
	Total Recurrent Costs							
2.1	Total Sub-Component 2.1		4,696	570	34%	-	-	51%
SC2.2.	SC2.2. Sub-Component 2.2: Agro-Enterprise Investment Facility established							
	I. Investment Costs /a							
	A. Agro Enterprise Investment Facility Grant Fund							
II	2.2.1 1. Category I: Up to USD 2,500	no	115	-	0%	12	-	0%
II	2.2.2 2. Category II: USD 2,500 to 15,000.	no	110	-	0%	12	-	0%
II	2.2.3 3. Category III: USD 15,000 to 50,000.	no	30	-	0%	4	-	0%
IV	2.2.4 4. Grants for capacity building	no	224	-	0%	28	-	0%
2.2	Total Sub-Component 2.2		479	0	0%	-	-	0%
SC2.3.	SC2.3. Sub-Component 2.3: Access improved							
	I. Investment Costs							
	A. Planning of Access Tracks							
IV	2.3.1 Rural road specialist (national TA)	pers-month						
	B. Access Track Maintenance							
V	2.3.2 Training for village track maintenance group	village	19	-	0%			
	C. Village to Village Access Road							
IV	2.3.3 Survey and design of access track	km	504	-	0%	250	-	0%
VI	2.3.4 DSA for Village/kumban consultations		-	180		1,824	180	10%
V	2.3.5 Meeting with DPWT and villages head on identifying of access road		-	19		19	19	100%
I	2.3.6 Village to village access road /a	km	504	-	0%			
	Subtotal Village to Village Access Road							
	Total Investment Costs							
	II. Recurrent Costs							
	A. Consultations and monitoring							
VI	2.3.5 DSA for Village / kumban consultations /b	days	3,648	-	0%			
VI	2.3.6 Monitoring by district committee	district	19	-	0%			
	Subtotal Consultations and monitoring							
	Total Recurrent Costs							
2.3	Total Sub-Component 2.3		4,694	199	0%	-	-	37%
T-C2	Total for Component 2				11%	-	-	29%
C3.	Component 3: Improved nutrition practices							
SC3.1.	Sub-Component 3.1: School-based nutrition interventions established							

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			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
	I. Investment Costs							
IV	3.1.1 A. Collaboration with nutrition partners /a	lumpsum						
	B. Establishment of school gardens at model schools							
III	3.1.2 Water supply system for gardens /b	gardens	80	-	0%	54	-	0%
VI	3.1.3 PICSA contribution to garden development/improvement (Land preparation and fencing)	gardens	160	-	0%	54	-	0%
III	3.1.4 Agricultural inputs	no	160	-	0%	54	-	0%
	Subtotal Establishment of school gardens at model schools							
	C. Training							
V	3.1.5 Development of IEC materials for school-based nutrition activities	lumpsum						
V	3.1.6 Training for teacher (gardening)/TOT for line agency staff (DOES, PHD, LWU)	training	160	18	11%	18	18	100%
V	3.1.7 Training for teacher (nutrition behavior change and gardening)	training	160	18	11%	18	18	100%
V	3.1.8 Training for pupils/Nutrition related activities performance	schools	160	34	21%	54	25	46%
V	3.1.9 KM products for nutrition		18	18	100%	18	18	100%
V	3.1.10 Training of cooks	session	160	54	34%	54	54	100%
	Subtotal Training							
III	3.1.11 D. Equipment for school kitchens	kit	160	30	19%	54	30	56%
IV	3.1.12 E. Nutrition Advisor /c	pers-month	30	10	33%	12	6	50%
3.1	Total Sub-Component 3.1		1,248	182	23%	-	-	55%
SC3.2.	SC3.2. Sub-Component 3.2: Increased dietary intake and improved dietary quality							
	I. Investment Costs							
	A. Identification of nutritionally most vulnerable groups							
IV	3.2.1 Nutrition assessment/KAP survey	no	1	1	100%	1	1	100%
IV	3.2.2 District meetings/presentation of results	no	19	-	0%	9	-	0%
	Subtotal Identification of nutritionally most vulnerable groups							
III	3.2.3 B. Agricultural inputs	kit	1,900	-	0%	540	-	0%
	C. Training							
V	3.2.4 Nutrition Information Sessions	session	456	-	0%			
V	3.2.5 Training of extension officers	training	456	9	2%	9	9	100%
V	3.2.6 Parent - Teacher Association Events on nutrition	no.	TBC	-	0%	9	-	0%
V	3.2.7 Women group coaching programme	no.	18	18	100%	18	18	100%
	Subtotal Training							
	Total Investment Costs							
	II. Recurrent Costs							
	A. Allowances							
VI	3.2.8 DSA /b	day	36,864	1,000	3%	1,620	1,000	62%
	Total Recurrent Costs							
3.2	Total Sub-Component 3.2		39,714	1,028	29%	-	-	52%
SC3.3	SC3.3 Sub-Component 3.3: Project management							
	I. Investment Costs							
	A. Vehicles and Equipment							
	1. Vehicles							
III	3.3.1 4WDs DAFOs - Start Up /a	no	6	19	317%			
III	3.3.2 4WDs for PGT	no						
III	3.3.3 Mini Van for PGT					1	-	0%
III	3.3.4 4WDs DAFOs	no	13	-	0%			
	Subtotal Vehicles							

CAT	Project activities by component/sub component	Unit of Measurement	Cumulative progress to date			Physical progress in 2022		
			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
	2. Office Equipment							
III	3.3.4 Computers and printers	set	1	1	100%			
III	3.3.5 Photocopier	lumpsum	1	1	100%			
III	3.3.6 Furniture	lumpsum	1	1	100%			
I	3.3.7 Office renovation for 19 districts	no.	19	19	100%			
	Subtotal Office Equipment							
	Subtotal Vehicles and Equipment							
	B. Training, Capacity Building and Studies							
	1. SAGE/ACCPAC software							
IV	3.3.8 SAGE/ACCPAC set-up and upgrade	lumpsum	1	2	200%	1	1	100%
IV	3.3.9 Training	lumpsum	3	1	33%			
IV	3.3.10 Closing training	lumpsum	1	-	0%			
	Subtotal SAGE/ACCPAC software							
	2. Training/capacity building							
V	3.3.11 Start up workshop	lumpsum	1	1	100%			
V	3.3.12 Orientation training PICSA staff	lumpsum	1	1	100%			
V	3.3.13 PICSA management meetings /b	meeting	66	-	0%			
V	3.3.14 Development of technical manuals (PIM, Proc, M&E etc.)	lump-sum	1	1	100%			
V	3.3.15 Training the project staff and line agencies on (PIM, Proc, M&E etc.)/Trainings on project strategy and result chain including of PIM, LF, etc...	training	6	5	83%			
V	3.3.16 PICSA annual management meetings	meeting	12	2	17%	1	-	0%
V	3.3.17 PICSA Quarterly management meetings at Province level	meeting	96	13	14%	16	4	25%
V	3.3.18 PICSA Monthly management meetings at District level	meeting	684	304	44%	228	114	50%
V	3.3.19 IFAD support and annual supervision mission	mission	6	3	50%	1	1	100%
V	3.3.20 Training the provincial and district project staff and line agencies on MF and Proc	no.	TBC	38	0%	19	19	100%
V	3.3.21 Technical support in project implementation at PPIT and DPIT/Mission for PGT		6	6	100%	12	6	50%
V	3.3.22 Support training for provincial and district project staff and line agencies on FM and Proc		19	19	100%	19	19	100%
V	3.3.23 Training the provincial and district project staff and line agencies on M&E	no.	TBC	38	0%	19	19	100%
	Subtotal Training/capacity building							
	3. Studies and Surveys							
IV	3.3.22 Baseline survey	lumpsum	1	1	100%			
IV	3.3.23 Mid-term survey	lumpsum	1	-	0%			
IV	3.3.24 End-line Survey	lumpsum	1	-	0%			
IV	3.3.25 Annual Outcome Surveys	each	4	-	0%			
IV	3.3.26 ORMS	each	2	1	50%			
IV	3.3.27 Impact assessment survey	each	1	-	0%			
	Subtotal Studies and Surveys							
	4. Knowledge Management							
IV	3.3.28 Knowledge Management Expert	set/person-month	300	8	3%	12	6	50%
V	3.3.29 Development of ORMS/M&E system	each	6	3	50%	1	1	100%
IV	3.3.30 Rural Development Expert and ESSM	person-month	36	62	172%	100	60	60%
IV	3.3.30 Preparation of extension strategy	no.	1	-	0%			
V	3.3.31 Prepare an environmental and social management plan (ESMP)	no.	1	1	100%			
V	3.3.32 Knowledge management products	no.	1	1	100%	1	1	100%
IV	3.3.33 Gender Expert	person-month	240	8	3%	6	6	100%
	Subtotal Knowledge Management							
	Subtotal Training, Capacity Building and Studies							

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CAT	Project activities by component/sub component	Unit of Measurement	Cumulative progress to date			Physical progress in 2022		
			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
	C. Consulting Services							
IV	3.3.34 Annual audits /c	lumpsum	6	2	33%	1	1	100%
IV	3.3.35 Translation services	lumpsum	6	2	33%	1	-	0%
	Subtotal Consulting Services							
	Total Investment Costs							
	II. Recurrent Costs							
	A. Salary & Office Operating Costs							
	1. Staff salary: PGT Vientiane /d							
VI	3.3.36 Project Director (GoL)	pers-month	60	30	50%	12	6	50%
VI	3.3.37 Deputy National Project Director (GoL)	pers-month	60	30	50%	12	6	50%
VI	3.3.38 National Project Coordinator (GoL)	pers-month	60	30	50%	12	6	50%
VI	3.3.39 Deputy National Project Coordinator (GoL)	pers-month	60	30	50%	12	6	50%
VI	3.3.40 Finance Manager (GoL)	pers-month	60	18	30%	12	6	50%
VI	3.3.41 Accountant (GoL)	pers-month	60	18	30%	12	6	50%
VI	3.3.42 Cashier (GoL)	pers-month	60	18	30%	12	6	50%
VI	3.3.43 M&E (GoL)	pers-month	60	18	30%	12	6	50%
VI	3.3.44 Procurement (GoL)	pers-month	60	18	30%	12	6	50%
IV	3.3.45 Chief Technical Advisor	pers-month	72	13	18%	12	6	50%
IV	3.3.46 Short-Term TA	pers-month	3	3	100%			
IV	3.3.47 Finance Manager	pers-month	60	22	37%	12	6	50%
IV	3.3.48 Finance Assistant	pers-month	60	-	0%			
IV	3.3.49 Procurement Officer	pers-month	48	20	42%	12	6	50%
IV	3.3.50 Procurement Assistant		42	6	14%	12	6	50%
IV	3.3.51 Procurement specialist	pers-month	TBC	41	0%	40	40	100%
IV	3.3.52 M&E Officer /e	pers-month	60	21	35%	12	6	50%
VI	3.3.53 Office Support Staff and Cashier	pers-month	48	6	13%	12	6	50%
VI	3.3.54 Accountant at PGT	pers-month	96	10	10%	24	6	25%
VI	3.3.55 Admin staff	pers-month	48	51	106%	24	6	25%
VI	3.3.56 Drivers	pers-month	90	11	12%	24	6	25%
	Subtotal Staff salary: PGT Vientiane							
	2. Staff salary: PPIT							
VI	3.3.56 Provincial Director (GoL)	pers-month	240	120	50%	48	24	50%
VI	3.3.57 Cashier (GoL)	pers-month	TBC	72	0%	48	24	50%
VI	3.3.58 M&E (GoL)	pers-month	TBC	72	0%	48	24	50%
VI	3.3.59 Extension staff (GoL)	pers-month	TBC	72	0%	48	24	50%
VI	3.3.60 Designated Staff from line agencies (DOPH, DOIC, DOES, LWU, YOUTH)-GoL	pers-month	1,140	480	42%	240	120	50%
IV	3.3.61 Accountant-(Project)	pers-month	192	44	23%	48	24	50%
	Subtotal Staff salary: PPIT							
	3. Staff salary: Districts							
VI	3.3.62 District Project Coordinators (19x)-GoL	pers-month	1,140	570	50%	228	114	50%
VI	3.3.63 District M&E officer (GoL)	pers-month	TBC	72	0%	48	24	50%
VI	3.3.64 Cashier (19x)-GoL	pers-month	TBC	72	0%	48	24	50%
VI	3.3.65 Extension staff (19x)-GoL	pers-month	TBC	72	0%	48	24	50%
VI	3.3.66 Designated Staff from line agencies (DOPH, DOIC, DOES, LWU, YOUTH and other)-GoL	pers-month	1,140	2,280	200%	1,140	570	50%
IV	3.3.67 Accountant-(Project/GoL)	pers-month	912	304	33%	228	114	50%
VI	3.3.68 District M&E officer (19x)-Project	pers-month	912	209	23%	228	114	50%

Lao PDR
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CAT	Project activities by component/sub component	Unit of Measurement	Cumulative progress to date			Physical progress in 2022		
			Planned-App	Ach	% Ach vs App	Planned-Ann	Ach	% Ach vs AWPB
VI	3.3.69 Driver (19)-Project	pers-month	912	209	23%	228	114	50%
	Subtotal Staff salary: PPIT							
	Subtotal Salary & Office Operating Costs							
	B. Vehicle Operating and Maintenance /g							
VI	3.3.70 O&M 4WDs PGT and DAFO	lumpsum	6	21	350%	20	20	100%
	C. Operating Costs Office and Travel							
VI	3.3.71 Office accommodation /h	lumpsum	72	42	58%	12	6	50%
VI	3.3.72 INSURANCE COSTS (20 Cars)					20	-	0%
VI	3.3.73 Travel expenses /l (Cross country travel expenses for PGT)	lumpsum	5	-	0%	1	-	0%
	Subtotal Operating Costs Office and Travel							
VI	3.3.73 D. Operating Costs Start Up /j	lumpsum	1	-	0%			
VI	3.3.74 E. Operating Costs Other /k (Contingency)	lumpsum	6	13	217%	1	1	100%
	Total Recurrent Costs							
3.3	Total Sub-Component 3.3		9,396	5,702	60%	-	-	55%
T-C3	Total for Component 3				38%	-	-	54%
G-C	Total Grand Total				31%	-	-	41%

Annex-3: Financial progress update to end of July 2022

Table: 01. SUMMARY OF BUDGET AND ACTUAL EXPENDITURE BY DONOR FOR YEAR 2022 (July)

Sr No.	DONOR	BUDGET	ACTUAL	%	BALANCE
1	IFAD LOAN	3,925,684.14	1,939,935.39	49.42%	1,985,748.75
2	GOVERNMENT OF LAO	674,158.36	284,794.56	42.24%	389,363.80
3	BENEFICIARIES	312,637.00	-	0.00%	312,637.00
4	PRIVATE SECTOR	330,390.50	-	0.00%	330,390.50
	GRAND TOTAL	5,242,870.00	2,224,729.95	42.43%	3,018,140.05

Table: 02. Summary of budget and Actual by Category for Fiscal Year 2022

Category	Total Budget	Percentage	Actual expend	IFAD Loan	Government
<u>I. Investment Costs:</u>	<u>4,152,250.00</u>	<u>40.83%</u>	<u>1,695,341.3</u>	<u>1,695,341.28</u>	<u>-</u>
I. Civil work	25,000.00	0.00%	213,693.67	213,693.67	-
II. Grants and Subsidies	1,979,500.00	44.19%	874,650.23	874,650.23	-
III. Equipment and Materials	315,600.00	25.94%	81,851.60	81,851.60	-
IV. Technical Assistant	1,027,650.00	32.70%	336,088.88	336,088.88	-
V. Training and Workshop's	804,500.00	23.50%	189,056.91	189,056.91	-
<u>II. Recurrent Costs:</u>	<u>1,090,620.00</u>	<u>48.54%</u>	<u>529,388.66</u>	<u>244,594.11</u>	<u>284,794.56</u>
VI. Operating Cost	1,090,620.00	48.54%	529,388.66	244,594.11	284,794.56
<u>Grand Total</u>	<u>5,242,870.00</u>	<u>42.43%</u>	<u>2,224,729.95</u>	<u>1,939,935.39</u>	<u>284,794.56</u>

Table: 03. SUMMARY OF BUDGET AND EXPENDITURE BY COMPONENT FOR YEAR 2022

CODE	NAME OF COMPONENT	BUDGET	%	ACTUAL EXPEND	IFAD LOAN	GOVERNMENT
Component 1:	Intensified agricultural development	2,690,040.00	46.00%	1,237,463.14	1,237,463.14	-
1.1	District staff and village authorities trained	373,370.00	35.22%	131,517.17	131,517.17	-
1.2	Water user Farmer groups trained	227,150.00	20.91%	47,501.30	47,501.30	-
1.3	Extension services provided	289,060.00	31.07%	89,819.98	89,819.98	-
1.4	Farmer Group Investment Facility established	1,800,460.00	53.80%	968,624.69	968,624.69	-
Component 2:	Value Chains developed	686,020.00	5.53%	37,926.29	37,926.29	-
2.1	Multi-stakeholder platform	174,900.00	18.64%	32,596.95	32,596.95	-
2.2	Agro-Enterprise Investment Facility	467,500.00	0.00%	-	-	-
2.3	Access improved	43,620.00	12.22%	5,329.34	5,329.34	-
Component 3:	Improved nutrition practices	1,866,810.00	50.85%	949,340.52	664,545.96	284,794.56
3.1	School-based nutrition interventions established	153,600.00	17.73%	27,239.53	27,239.53	-
3.2	Increased dietary intake and improved dietary quality	166,750.00	4.06%	6,772.54	6,772.54	-
3.3	3.3. Project management	1,546,460.00	59.19%	915,328.46	630,533.90	284,794.56
	GRANDT TOTAL	5,242,870.00	42.43%	2,224,729.95	1,939,935.39	284,794.56

Table: 04. Compare with AWPB by Line Agency for financial year 2022

Code	Line Agency Name	Total Budget	Percentage	Actual expend	IFAD loan	Government
1	Ministry/MAF/DOI	1,953,270.00	82.25%	1,606,483.26	1,597,423.83	9,059.43
2	PAFO of HOUAPHAN Province	64,005.00	30.52%	19,537.24	10,597.04	8,940.20
3	DAFO of Xam neua district	144,986.84	17.92%	25,982.29	16,464.80	9,517.49
4	DAFO of Aed district	136,606.84	19.39%	26,492.97	16,818.97	9,673.99
5	DAFO of Sob bao district	144,986.84	17.72%	25,698.58	17,047.37	8,651.21
6	DAFO of Vien gxay district	226,996.84	14.79%	33,578.49	23,001.94	10,576.54
7	DAFO of Xieng khor district	132,816.84	17.49%	23,232.89	13,222.46	10,010.43
8	DAFO of Xam tay district	132,416.84	20.96%	27,757.16	19,418.18	8,338.98
9	PAFO of XIENGKHOANG Province	60,730.00	32.02%	19,446.52	7,298.65	12,147.87
10	DAFO of Pek district	163,796.84	22.56%	36,954.73	22,901.33	14,053.40
11	DAFO of Khoun district	132,616.84	22.83%	30,272.03	15,751.76	14,520.27
12	DAFO of Kham district	132,816.84	18.43%	24,477.85	12,474.78	12,003.07
13	DAFO of Phar xay district	132,416.84	22.77%	30,155.11	16,356.88	13,798.23
14	PAFO of LUANGPLABANG Province	62,730.00	29.80%	18,695.57	7,294.88	11,400.69
15	DAFO of NAN District	206,706.84	15.13%	31,275.13	18,839.07	12,436.06
16	DAFO of XIENG NGEUN District	155,716.84	14.82%	23,075.12	11,156.06	11,919.06
17	DAFO of LUANGPLABANG District	160,706.84	13.73%	22,072.49	10,397.07	11,675.42
18	DAFO of CHOMPHEH District	183,106.84	9.60%	17,571.61	7,889.90	9,681.71
19	PAFO of SAYABOURY Province	64,855.00	43.88%	28,458.37	7,931.13	20,527.25
20	DAFO of THONGMYSAY District	157,916.84	21.12%	33,345.55	20,695.73	12,649.83
21	DAFO of SAYSATHAN District	154,516.84	17.94%	27,726.89	17,606.00	10,120.88
22	DAFO of SAYABOURY District	135,116.84	19.51%	26,365.41	11,660.67	14,704.73
23	PAFO of PIENG District	245,516.84	14.53%	35,665.31	22,866.40	12,798.91
24	DAFO of PAKLAY District	157,516.84	19.31%	30,409.37	14,820.46	15,588.91
	Grant Total:	5,242,870.00	42.43%	2,224,729.95	1,939,935.39	284,794.56

Annex-4: Table of Achievements against Mission Agreements – June 2021

	Key mission agreements	Responsibility	Deadline	Status
1	Project TA staff at PGT and PPIT Review performance of key TA positions and propose improvements at PGT and PPIT level	PGT	Immediate	Agreed
2	Internal decision-making process at PGT Improve decision making process at PGT for key management functions of the project: planning, procurement, HRD, finance, involving CTA	PGT	Immediate	Agreed
3	FGIF implementation readiness Ensure readiness for rolling out FGIF before the start of the cropping season (including Tax exemption issue, proposal review and approval process, grant implementation as per the FGIF manual including procurement of goods and works by the groups, etc)	PGT, PPIT, DPIT and farmers' groups	Immediate	Agreed
4	Coordination between PICSA, SRIWMSP and ERP Continue operationalisation of harmonized interventions between the 3 programmes (PICSA, SRIWMSP and ERP), consider in-country joint supervision missions between IFAD, ADB and GiZ	PGT, IFAD, ADB, GiZ	Nov / Dec 2022	Agreed
5	Targeting strategy Review the overall village targeting strategy for the third cohort, improve the farmers' group targeting and formation processes	PGT, steering committees, IFAD	Jul/2022	Agreed
	Component 1 - Intensified agricultural development	Responsibility	Deadline	Status
6	Coordination for WUG support under Comp. 1.2 Ensure consistency on WUG and O&M messages and establish an effective coordination and collaboration approach between PICSA and SRIWMSP	PGT	Jun/2022	Agreed
7	Coordination of WUG support (Comp 1.2) In each Province, PPIT and DPIT should develop a joint programme for strengthening of WUG in the SRIWSMP RSP areas, combining resources of the two projects for this purpose.	PGT/ PPIT / DPIT	Continuous	Agreed
8	WUG Training approach (Comp 1.2) Capacity building of existing WUGs to be based on their functioning and needs, and involve all WUG members	PGT, PAFO, DAFO, PPIT/DPIT	Nov 2022	Agreed

9	Technical support for irrigation proposals (Comp 1.4) Engage short-term TA (1 or 2 for 1 year) to practically support PPIT and DPIT in preparing small-scale irrigation infrastructure grants and support implementation. Provincial irrigation services to support checking design of irrigation investment grants on output-based arrangement	PGT	Jun 2022	Agreed
10	FGIF approval and implementation modalities Ensure that the FGIF implementation remains under the responsibility of the farmers' groups with guidance and supervision of the DPIT. Follow FGIF manual	PGT, PPIT, DPIT, farmers' groups	May 2022	Agreed
11	Review and approval of second cohort FGIF proposals For next round of proposals, strengthen the review of the proposals' technical, financial, environmental and sustainability aspects	PGT, PPIT	<i>At next round</i>	Agreed
12	Implementation approach for the 3rd cohort of villages Once the project has made a decision on the village targeting approach, review the number of group members in the villages and develop a revised approach for rolling out of grants and trainings	PGT	Aug/2022	Agreed
Component 2 - Value chains developed		Responsibility	Deadline	Status
13	MSPs arrangements MSPs: Before next season organise VC specific MSPs to prepare seasonal plan between stakeholders for a specific commodity	PGT, PPIT, PICO	Aug /2022	Agreed
14	AEIF grants – harmonisation with SRIWMSP, ERP Operationalise the agreements between the 3 projects (PICSA, SRIWMSP, ERP) and other on-going projects on harmonization of MSPs to inform investments and rolling out of SME grants	PGT, SRIWMSP, ERP	Aug/2022	Agreed
15	Eligibility of access tracks, risk screening Apply risk screening and exclude non eligible investments (new access tracks, existing tracks that may have impacts on areas under protection status, wetlands, etc)	PGT	Jul /2022	Agreed
16	Change in the access tracks rehabilitation approach Consolidate the new approach for access track and disseminate across all stakeholders (including public work and transportation and target villages)	PGT, PPIT and DPIT with PWT and steering committees	Jun/2022	Agreed
17	Complementarity of investments Ensure complementarity of access tracks investments with other project interventions.	PGT, PPIT and DPIT with PWT and target villages / farmers' groups	Jul./2022	Agreed

Component 3 - Improved nutritional practices		Responsibility	Deadline	Status
18	KAP survey Finalise design of KAP survey and support the contracted service provider to conduct KAP survey in Xayabouly and Luang Prabang. KAP survey should include study of availability / consumption / nutritional value of forest foods.	PGT	July 2022	Agreed
19	Mapping of Nutrition Interventions and Comp 3 Planning Map ongoing nutrition projects / activities and nutrition needs in Xayabouly and Luang Prabang Districts. Develop implementation plan for Component 3 based on (1) KAP survey results; (2) mapping results; (3) opportunities for partnership; and (4) priority needs	PGT	Oct 2022	Agreed
20	Beneficiary targets for nutrition From the logframe, the target number for nutrition is 1,700 HH (CI 1.1.8). Considering that the bulk of nutrition interventions are based on nutrition education and SBCC, the project should consider raising this target to minimum of 10,000 households. The nutrition outreach to also be disaggregated by beneficiary type (e.g poor HH, women of reproductive age etc), number of schools targeted etc	PGT	June 2022	Agreed
Gender		Responsibility	Deadline	Status
21	Gender and social analysis Undertake a gender and social analysis of PICSA potential beneficiaries based on village profiles data analysis, among others.	Gender specialist/PGT	Apr 2022	Agreed
22	Finalization and conversion of GAP into TAP (1) Together with PICSA project team (especially with component specialists, M&E and KM officer) convert the <i>GAP</i> into a broader Targeting Action Plan (TAP) which, besides gender, includes also youth and ethnic groups mainstreaming activities; (2) finalize activities formulation having no extra budget implication; (3) ensure that gender mainstreaming activities address the following three objectives: economic empowerment, voice and decision making, equitable workloads; (4) set targets in terms of women participation to project activities; (5) ensure that sex-disaggregated results and impact data are regularly collected, regarding both beneficiaries and project staff at all levels.	PGT	Apr 2022 - continuous	Agreed

23	Capacity building of local authorities Nominate gender/social inclusion focal points at the district level and raise gender awareness and build capacity among project-related staff and local authorities.	Gender specialist/PGT	January 2022	Agreed
	SECAP	Responsibility	Deadline	Status
24	ESMP Translate the ESMP into Lao and ensure that DPIT are involved in screening of Environmental, social and climate risks of investments. On the job follow up training to be provided to district staff, involving village and farmer's' groups in the process	PGT Env specialist / DPIT	Jun 2022	Agreed
25	Risk screening Sub-project screening to be decentralized to district & village levels	PGT and DPIT	Apr 2022 - continuous	Agreed
26	Climate change strategy Develop a climate change adaptation strategy for mainstreaming across all project components and stakeholders	PGT	June 2022	Agreed
	Project Management	Responsibility	Deadline	Status
27	Proactive roles of PPIT and DPIT Provincial and District Project Coordinators and Project Technical Advisors are to intensify support to district counterparts in supporting groups in planning for investments and providing clear information on the upcoming steps and grants implementation modalities	PPIT and DPIT	Continuous	Agreed
28	Monthly Technical Meeting Organised regular District monthly technical meetings, attended by related district implementing agencies, held with support of PPIT and FM and M&E Advisors on activities planning, budgeting and reporting	PPIT, PDIT and PGT	Continuous	Agreed
29	Re-fresher trainings and technical support to DPIT and APGs PGT to continue to provide re-fresher trainings and support to PPIT and DPIT on thematic areas – procurement and financial management, M&E, etc. PDIT and DPIT will continue to take the advantage of District Monthly Meetings and Quarterly Meetings to orient PPIT and DPIT and related agencies, to develop a clear understanding of project objectives, project components, implementation methodologies of each component/activity, financial arrangements, monitoring and evaluation requirements	PGT, PPIT and PDIT	Continuous	Agreed
	M&E, KM	Responsibility	Deadline	Status

30	Finalise M&E Guidelines Complete M&E Guidelines, especially with regards to the M&E Work Plan (Annex 2), and more details concerning data collection, entry, and analysis. Ensure that sex-disaggregated results and impact data are regularly collected, regarding both beneficiaries and project staff at all levels	M&E Officer, PGT / IFAD	April 2022	Agreed
31	Reporting on beneficiaries Report on beneficiaries at individual level and not only at HH level, disaggregating data by gender, age, ethnic group, economic status.	M&E Officer	Continuous	Agreed
32	Logframe indicators Logframe indicators “Groups receiving services” under Outreach and “% of households below the poverty line” under development objective to be clarified in a technical follow-up meeting	M&E Officer, PGT / IFAD	May 2022	Agreed
33	KM plan 2022 Finalize 2022 KM plan based on the template provided by IFAD during the ISM	PGT, KM specialist	May 2022	Agreed
34	Project website Create a project website to disseminate key information such as contract awards, interactive map of target villages and interventions	PGT KM specialist	Nov 2022	Agreed
	Financial Management	Responsibility	Deadline	Status
35	Advance to be requested for Additional Loan Withdrawal Application for advance of USD 1 million is submitted to IFAD as per Revision to LTB dated 28 April 2021 for additional loan	PGT, MAF and MOF	Jun 2022	Agreed
36	Tax exemption for project expenditure MoF issues Tax exemption certificate/approval	MoF, MAF	Jun 2022	Agreed
37	Strengthening FM system and reporting Procurement and Implementation of new add-on accounting software	PGT	Jun 2022	Agreed
38	Increase Finance Staf at PGT Additional Finance Staff to be recruited to support the inspection of supporting document.	PGT	Jun 2022	Agreed
39	Reporting of additional loan Consult with software provider to ensure sources of fund are separately posted and reported from ACCPAC	PGT	Jun 2022	Agreed
	Procurement	Responsibility	Deadline	Status

40	<p>Assist Farmer Groups Follow FGIF Guideline and APG procurement process conducted with technical support of DPIT in procurement, documentation, contract implementation, and disbursement in villages Provide a list of potential suppliers to groups and requirements on records keeping and supporting documents to be submitted with claims to get payments to avoid delays.</p>	DPIT, PPIT, PGT	On-going	Agreed
41	<p>Enter and Update Contract Data Review, clean, and update contract data</p>	PGT	Monthly	Agreed
42	<p>Publish contract award notices to public media Publish contract award notices to public media, such as a project website</p>	PGT	Ongoing	Agreed

Annex 5: Example of CF work-planning

No.	ຊື່ ແລະ ນາມສະກຸນ ພະນັກງານກຸ່ມບ້ານ	43 ບ້ານເປົ້າໝາຍປີ 2022		ແຜນ 6 ເດືອນທ້າຍປີຂອງພະນັກງານສົ່ງເສີມ											
				ກໍລະກົດ ໄຕມາດ 3				ສິງຫາ ໄຕມາດ 3				ກັນຍາ ໄຕມາດ 3			
I		ໂຄງການ ຊຸກຂ		W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4
	ໂຄງການຊົນລະກະເສດ ແລະ ການຜະລິດເປັນສິນຄ້າຂະໜາດນ້ອຍ	ແຂວງຊຽງຂວາງ ລາຍຊື່ບ້ານທີ່ພະນັກງານກຸ່ມບ້ານຮັບຜິດຊອບ													
I		ເມືອງຜາໄຊ													
1	ທ່ານ ສຸກສະຫວັນ	1.1	Phone ບ້ານ ໂພນ												
2		1.2	Naphia-Napheng ບ້ານ ນາເພຍ ນາແຜງ												
	ທ້າວ ຄຳສີ ພິມມະຈັນ	2.1	Nahoungnonghoy ບ້ານ ນາຮຸງ ຫນອງຫອຍ												
II		ເມືອງຄູນ													
1	ທ່ານ ກຸປະສິດ	2.1	Koua ບ້ານ ກົວ												
		2.2	Buatai ບ້ານ ບົວໃຕ້												
2	ນາງ ລັດສະໝິງ	2.3	Phosy ບ້ານ ໂຜສີ												
		2.4	Naxai ບ້ານ ນາໄຊ												
III		ເມືອງແປກ													
1	ນາງ ບົວໄຫລ	1.1	Khou ບ້ານ ຄູ												
		1.2	Mone ບ້ານ ມອນ												
		1.3	Vieng ບ້ານ ວຽງ												
		1.4	Lardhouang ບ້ານ ລາດຮ້ວງ												
2	ທ. ບຸນທະວີ	2.1	Khangyao ບ້ານ ຄັງຍາວ												
		2.2	Tonneu ບ້ານ ໂຕນເໜືອ												
		2.3	Phonxai ບ້ານ ໂພນໄຊ												

Annex-6: Summary table of Farmer Groups Disbursement as of 30 June 2022

See related Excel files attached to this report (FGIF monitoring file and FGIF activity planning file).